



**Haringey Council**

<b>Report for:</b>	<b>Overview &amp; Scrutiny Committee</b>	<b>Item Number:</b>	
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<b>Title:</b>	<b>Membership and Terms of Reference of Scrutiny Bodies</b>
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<b>Ward(s) affected:</b>  <b>ALL</b>	<b>Report for Key/Non Key Decisions:</b>
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## **1. Describe the issue under consideration**

- 1.1 Within the current structure of scrutiny in Haringey, there is one overarching Overview & Scrutiny Committee and four advisory panels, these being:
- Adults & Health
  - Children & Young People
  - Environment and Community Safety
  - Housing & Regeneration.
- 1.2 The terms of reference and membership for each of the above scrutiny bodies needs to be confirmed at the first meeting of each Municipal year.
- 1.3 This report sets out the terms of reference and membership for Overview & Scrutiny and its four advisory panels.

## **2. Cabinet Member introduction**

- 2.1 Not applicable.

## **3. Recommendations**

- 3.1 The Committee is asked to:
- (i) Note the terms of reference and Protocol for the Overview & Scrutiny Committee
  - (ii) Establish the following Scrutiny Panels:



## **Haringey Council**

- Adults & Health
- Children & Young People
- Environment and Community Safety
- Housing & Regeneration.

(iii) Approve the terms of reference for scrutiny panels (as set out in 5.2)

(iv) Approve the scrutiny panel membership (as set out in 5.7)

(v) That, following the development of the Scrutiny Work Programme, the Overview & Scrutiny Protocol be reviewed in August 2015, to ensure it remains updated in light of experience.

#### **4. Alternative options considered**

4.1 Not applicable.

#### **4. Background information**

##### Membership of Overview & Scrutiny Committee

5.1 The Membership of Overview & Scrutiny Committee was confirmed at Full Council on 14<sup>th</sup> May 2015, this being:

- Cllr Akwasi-Ayisi
- Cllr Connor
- Cllr Hearn
- Cllr Jogee
- Cllr Wright (Chair)

##### Terms of reference for Overview & Scrutiny Committee

5.2 The terms of reference and role of Overview & Scrutiny Committee is set out in the Part 2 (Section 6), Part 3 (section B) and Part 4 (section G). Together, these specify key responsibilities for the Committee which include:

- (a) Exercise an overview of the forward plan;
- (b) Review or scrutinise decisions made or actions taken in connection with the discharge of any of the Cabinet's or Council's functions;
- (c) Make reports and recommendations to the full Council, the Cabinet or relevant non-Executive Committee in connection with the discharge of any functions;
- (d) Make reports or recommendations on matters affecting the area or its inhabitants;
- (e) Exercise the right to call-in, for reconsideration, key decisions made but not yet implemented by the Executive;
- (f) Receive the reports and recommendations of its commissioned Scrutiny Review Panels; and
- (g) In accordance with statutory regulations to review and scrutinise matters relating to the health service within the Authority's area and to make reports and recommendations thereon to local NHS bodies;
- (h) Enter into or appoint such joint overview and scrutiny committees that include the London Borough of Haringey and other boroughs for the purpose of responding to



**Haringey Council**

consultation by NHS bodies on proposals for substantial variation or development in the provision of health services as required by The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.

5.3 Full details of the terms of reference for the Committee is contained in Appendix A (Part 2 Section 6.02), Appendix B (Part 3, Section B) and Appendix C (Part 4, Section G).

Scrutiny Panels

5.4 There are four advisory scrutiny panels to support the work of the Overview & Scrutiny Committee:

- Adults & Health
- Children & Young People
- Environment and Community Safety
- Housing & Regeneration.

Membership of scrutiny panels

5.5 As laid out in the Overview and Scrutiny Protocol (Appendix D) individual panels will be Chaired by a Member of the Overview & Scrutiny Committee. The total membership of the panel will consist of between 3 and 7 non executive members and be politically proportional as far as possible (including the Chair), and that apart from the Chair, the other Panel members to be non-executive members who do not sit on Overview & Scrutiny Committee.

5.6 Each Scrutiny Panel is entitled to appoint up to three non-voting co-optees. The Children and Young People’s Scrutiny Panel membership shall include the statutory education representatives of Overview & Scrutiny Committee. It is intended that the education representatives would also attend the Overview and Scrutiny Committee meetings where reports from a relevant Scrutiny Panel are considered.

5.7 The membership of the scrutiny panels is listed below:

<b>Adults &amp; Health</b>	Cllr Connor (Chair) Cllr X Cllr Gina Adamou Cllr David Beacham	Cllr Clare Bull Cllr Raj Sahota	Cllr Felicia Opoku Cllr Denise Marshall
<b>Children &amp; Young People</b>	Cllr Hearn (Chair) Cllr Clive Carter Cllr Liz Morris Cllr Charles Wright Cllr Emine Ibrahim	Cllr Reg Rice Cllr Toni Mallett <u>Cooptees:</u> Mrs Yvonne Denny Mr Chukwuemeka Ekeowa	Mr Kefale Taye Mr Luke Collier
<b>Environment and Community Safety</b>	Cllr Jogee (Chair) Cllr John Bevan Cllr Patrick Berryman	Cllr Barbara Blake Cllr Bob Hare	Cllr Martin Newton Cllr Sheila Peacock
<b>Housing &amp; Regeneration.</b>	Cllr Akwasi Ayisi (Chair) Cllr Mark Blake Cllr Sarah Elliot	Cllr Gail Engert Cllr Tim Gallagher	Cllr Eddie Griffith Cllr Makbule Gunes

Terms of reference for Scrutiny Panels



## **Haringey Council**

- 5.8 The Overview & Scrutiny Committee can determine the terms of reference for each scrutiny panel.
- 5.9 There are generic terms of reference for all of the scrutiny panels. Any Scrutiny Panels established by the Overview and Scrutiny Committee may, in accordance with Part Two, Article 6.03 (b) of the constitution may:
- i. Assist the Council and the Cabinet in the development of its budget and policy framework by in-depth analysis of policy issues;
  - ii. Conduct research, community and other consultation in the analysis of policy issues and possible options;
  - iii. Consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
  - iv. Question members of the Cabinet and chief officers about their views on issues and proposals affecting the area; and
  - v. Liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.
- 5.10 In addition, Scrutiny Panels established by the Overview and Scrutiny Committee may, in accordance with Part Two, Article 6.03 (c) of the constitution may;
- i. Review and scrutinise the decisions made by and performance of the Cabinet and council officers both in relation to individual decisions and over time;
  - ii. Review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;
  - iii. Question members of the Cabinet and chief officers about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects;
  - iv. Make recommendations to the Cabinet or relevant nonexecutive Committee arising from the outcome of the scrutiny process;
  - v. Review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the overview and scrutiny committee and local people about their activities and performance; and
  - vi. Question and gather evidence from any person (with their consent).

### Approval of recommendations

- 5.11 Scrutiny panels are non-decision making bodies that support work of Overview & Scrutiny Committee. Therefore any recommendations made by a scrutiny panel must be approved by the Overview & Scrutiny Committee. Such reports can then be referred to Cabinet or Council under agreed protocols.

### Policy Areas Covered by Panels

- 5.12 The Overview and Scrutiny Committee determines the terms of reference and policy areas covered within the remit of all scrutiny bodies. If there is any overlap between the business of the Panels, it is the responsibility of the Overview and Scrutiny Committee to resolve this issue.



## **Haringey Council**

5.13 Areas which are not covered by the four Scrutiny Panels shall be the responsibility of the main Overview and Scrutiny Committee.

5.14 The policy areas covered by each scrutiny body together with relevant Cabinet member portfolio and meeting dates of all scrutiny bodies are contained in Appendix E.

### **5. Comments of the Chief Finance Officer and financial implications**

6.1 The CFO has been consulted on this report and can confirm there are no direct financial implications.

### **6. Comments of the Assistant Director of Corporate Governance and legal implications**

7.1 Under Section 21 (6) of the Local Government Act 2000, an Overview and Scrutiny Committee has the power to appoint one or more sub-committees to discharge any of its functions. The establishment of Scrutiny Review Panels by the Committee falls within this power and is in accordance with the requirements of the Council's Constitution.

### **7. Equalities and Community Cohesion Comments**

7.1. Overview and scrutiny has a strong community engagement role and aims to regularly involve local residents in its work. It is anticipated that the new structure will enable local residents to have greater involvement in the work of Scrutiny by making engagement a more integral part of the scrutiny process.

7.2. Scrutiny promotes openness and transparency. All meetings and documents are public and therefore open to local people.

### **8. Head of Procurement Comments**

9.1 Not applicable.

### **9. Policy Implication**

9.1 There are no policy implications from this report.

### **10. Use of Appendices**

Appendix A - Haringey Constitution, Part Two Articles, Part Two Section 6.02-3, Overview & Scrutiny Committee and Scrutiny Panels

Appendix B - Haringey Constitution, Part 3, Section B Responsibility for functions: Full Council and on-executive bodies.

Appendix C - Haringey Constitution, Part Four, Section G, Overview and Scrutiny Procedure Rules

Appendix D - Haringey Scrutiny Protocol

Appendix E - Policy remit, membership and meeting dates of Scrutiny Bodies 2015/16

### **11. Local Government (Access to Information) Act 1985**